



**CLASSIFIED**  
**Job Classification Description**  
Equal Employment Opportunity

MADERA UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION  
APPROVED MOTION NO. 23-2023/24  
DOCUMENT NO. 18-2023/24  
DATED: 09/20/2023

**MAINTENANCE TRADESPERSON - PAINTER**

**DEPARTMENT/SITE:** Maintenance and  
Operations

**SALARY SCHEDULE:** Classified Bargaining Unit

**SALARY RANGE:** 44

**WORK CALENDAR:** 261 Days

**REPORTS TO:** Supervisor and Maintenance

**FLSA:** Non-Exempt

**PURPOSE STATEMENT:**

Under the general direction of the Supervisor - Maintenance, the Maintenance Tradesperson - Painter provides maintenance services with specific responsibility for ensuring completion of specific responsibility for preparing, painting and/or staining a variety of surfaces and creating/maintaining signage; performs support as required in other skilled maintenance activities (e.g., carpentry, plumbing, electrical, HVAC, ventilating systems, alarms); assigns the workflow of other staff; and ensures that tools and materials are available at job site. The incumbents in this classification provide the school community with building maintenance services to keep the school and other facilities operational, which directly supports student learning and achievement.

**DISTINGUISHING CHARACTERISTICS**

Positions in this class perform at the journey level in a lead role in the painting trade and provide leadership to the lower-level Maintenance Journeyperson classification, which may also provide assistance on large-scale projects. This class differs from the other Lead-level classes in the various trades by their individual focus.

**ESSENTIAL FUNCTIONS, DUTIES, AND TASKS:**

*The following alphabetical list of functions, duties, and tasks is typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform other closely related or department-specific functions, duties, and tasks from those set forth below to address business needs and changing business practices.*

- Coordinates workflow of other maintenance staff to ensure that tasks are prioritized and assigned according to individual strengths and time availability.
- Informs personnel regarding procedures and/or status of work to provide information for making decisions, taking appropriate action, and/or complying with building and safety regulations.
- Leads and provides work guidance to assigned maintenance personnel; trains assigned personnel to develop and/or improve professional trade and safety awareness skills.
- Maintains tools and equipment (e.g., cleans painting tools and work areas) to ensure availability in safe operating conditions.
- Paints a variety of surfaces (e.g., buildings, parking lot markings, floors, outdoor furniture, signs, athletic areas) to maintain facilities in an attractive, safe, and usable condition.
- Participates in meetings, workshops, trainings, and seminars as assigned for the purpose of conveying and/or gathering information required to perform job functions.
- Prepares a variety of surfaces (e.g., taping/texturing/patching walls/drywall, cleaning, sanding, patching, masking) to ensure that they are ready for painting and/or refinishing.
- Prepares written materials (e.g., open new work orders, complete work orders with time, labor, and materials information) to document activities and/or convey information.
- Procures equipment and supplies (e.g., brushes, rollers, tarps, paint) to maintain inventory and ensure availability of items required to complete the necessary installation and/or repair.

- Removes graffiti to minimize vandalism and maintain attractive facilities.
- Transports a variety of tools, equipment, and supplies (e.g., paint, ladders, scaffolding, scraper, sander, power washer) to ensure the availability of materials required at the job site.
- Performs other related duties as assigned to ensure the efficient and effective functioning of the work unit and the District, including various mandatory District trainings.

## **KNOWLEDGE, SKILLS, AND ABILITIES**

*(At time of application)*

### **Knowledge of:**

- Basic math, including calculations using fractions, percentages, and/or ratios
- Methods, techniques, materials, and tools used in painting
- Safety precautions and procedures
- Health and safety regulations
- Proper methods of storing equipment, materials, and supplies
- Requirements of maintaining school buildings in a safe, clean, and orderly condition
- English usage, grammar, punctuation

### **Skills and Abilities to:**

- Operate equipment used in industrial painting including air spraying equipment, line spraying equipment, brushes, rollers, ladders, scaffolding, etc.
- Prepare and maintain accurate records
- Use hand and power tools skillfully and safely
- Operate a motor vehicle as necessary
- Establish and maintain effective working relationships
- Solve problems effectively, including with equipment
- Understand and follow oral and written directions
- Analyze situations accurately and adopt an effective course of action
- Plan and manage projects
- Maintain routine records
- Adapt to changing work priorities
- Communicate with diverse groups
- Meeting deadlines and schedules
- Work as part of a team
- Work independently and with interruptions

## **RESPONSIBILITY:**

Responsibilities include working under general supervision using standardized routines; leading, guiding, and/or coordinating others, and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

**JOB QUALIFICATIONS / REQUIREMENTS:**

*(At time of application and in addition to the Knowledge, Skills, and Abilities listed above.)*

**EDUCATION REQUIRED:**

High School diploma or equivalency.

**EXPERIENCE REQUIRED:**

Five (5) years of experience as a Maintenance Worker or Maintenance Journeyperson, with three (3) years of this experience performing painting trade-specific journeyperson level work.

**LICENSE(S) REQUIRED:**

- Valid, current Class C California Driver's License to drive to various district sites and transport equipment and materials.

**CERTIFICATIONS AND TESTING REQUIRED:**

- Pass the District's applicable proficiency exam for the job class with a satisfactory score
- After an offer of employment, obtain:
  - Criminal Justice and FBI Fingerprint Clearance
  - Negative TB test result plus periodic post-employment retest as required (currently every four years)
  - Pre-employment physical exam C through the District's provider at the District's expense
  - Enrollment in the Department of Motor Vehicles Employer Pull Notice Program and submission of a current DMV driving record printout within six months of employment

**WORK ENVIRONMENT / PHYSICAL DEMANDS:**

*(Must be performed with or without reasonable accommodations.)*

- The job is performed both indoors under minimal temperature variations and outdoors, subject to extreme temperatures and hazards such as working with heavy power equipment and tools
- Drive vehicle to conduct work
- Requires extensive walking and standing
- Regular lifting, carrying, pushing, and/or pulling of moderate to heavy objects
- Stooping, kneeling, crouching, and/or crawling and some climbing and balancing
- Significant fine finger dexterity to manipulate objects and tools
- Hearing and speaking to exchange information
- Visual acuity to operate equipment, see/read documents, and computer screen